

**SVKM's Narsee Monjee College of Commerce and Economics
(Empowered Autonomous)
Vile Parle (West), Mumbai 400 056.**

19th October, 2026

NOTICE

FYJC

FYJC First Terminal Common Examination Oct. /Nov. 2026

1. **Students must report 45 minutes before the commencement of the exam and should be seated in their respective place by 2.00 p.m.**
2. Hall Tickets shall be available in the hall ticket tab in Student Portal. Students should download the hall ticket and bring printout of the same on all days of exam.
3. **DO NOT LAMINATE THE HALL TICKET.** It needs to be signed by the Supervisor every day of the exam.
4. **BRING THE SAME HARD COPY of the HALL TICKET ON ALL DAYS** of the exam as the Supervisor's signatures must be taken on the same sheet.
5. No stickers of seat numbers are pasted on the benches.
6. The Seating Plan shall be pasted on the door of each room. **The room number for each exam may vary. Students are advised to carefully check their hall ticket to know the allotted classroom for each examination day.**
7. The seating starts from the bench/row closest to the door/entry.
8. Seating has to be serpentine/continuous across rows.
9. **Sitting in the wrong seat shall be treated as malpractice.**
10. Check carefully if you are given the QR code next to your own student number/ SAP number, Division and Roll number, before pasting the same on the Attendance sheet.
11. Paste the QR Code given to you in the space provided for the same on the Main Answer-book. **ALIGN the QR CODE TO THE RIGHT EXTREME INSIDE THE BOX meant for barcode sticker.** Ensure that the QR Code sticker **DO NOT GET COVERED** by the Holocraft sticker.
12. On the Main answer-book, write the SAP number only in the place provided for Seat Number. **Revealing your identity on any other place in the answer booklet will be treated as malpractice.**

13. Students who indulge in unfair means will have to face stringent punishments as per HSC Board rules.
14. **If any student remains absent due to medical reasons or Sports participation, the parents should visit the college immediate next day and meet the Vice Principal to intimate about the same. Also the attached form should be filled and submitted latest by 5th Nov. 2026, 3.00 p.m. No applications shall be considered post the deadline.**

Ms. Bhavana Menon
Vice Principal

Dr. Parag Ajagaonkar
Principal